

Annual Education Plan

Life/Work Planning

Name	_____	Year of Graduation	_____
Address	_____	School	_____
Phone Number	_____	Parent/Guardian	_____
Date	_____	Grade Level	_____

Goals for achievement

A. Set goals and plan action:

List your top five interests.
(see 1.A.1 and 1.A.8)

List your top five skills.
(see 1.A.1 and 2.F.1)

List five of your personality
traits. (see 1.A.1)



List your top work values.
(see 1.A.1, 2.E.1, and 2.G.6)

Planning

List your personal strengths recognized by
yourself and others.
(see 1.A.1, 1.A.2, 1.A.7, and 1.B.4)

List your ideal working conditions.
(see 2.D.6 and 2.G.1)

List your strongest learning styles. (see 3.H.1)

Annual Education Plan (2)

“Find something you love to do and you will never work a day in your life.”

Choose three long-term occupational goals and list the following information for each occupation. (see 3.I.2 and 3.I.3)

Occupation			
Training and education routes			
Program/training location			
Entrance requirements (prerequisites, etc.)			
Tuition fees/training costs per year			
Reflect as to how interests, work values, skills, personality traits, individual strengths, and working conditions influence your life/work goals.			

List short-term occupational goals related to school (e.g., course selection for Grade 11, academic performance, participation in extracurricular activities related to future goals, attendance). (see 3.J.4)

List short-term occupational goals related to activities outside school (e.g., find volunteer work or part-time work in related occupations, save money for post-secondary education, interview a person in an occupation of interest). (see 3.J.4)

Annual Education Plan (3)

B. Four-Year Education Plan (see 3.J.4)

Grade 9 Courses	Grade 10 Courses	Grade 11 Courses	Grade 12 Courses
Completed	Compulsory	Compulsory	Compulsory
	Optional	Optional	Optional

This plan should be reviewed regularly and revised as needed. Teachers instructing this course should share the student's Annual Education Plan with parent/guardians and request parent/guardian signatures and comments. The school should save a copy of this document for the student's file and the student should retain the original in his/her portfolio.

Student's Signature

Date

Parent/Guardian Signature

Date

Parent/Guardian Comments: